

WEST VIRGINIA NEEDLESTICK INJURY PREVENTION PROGRAM  
350 Capitol Street, Room 125, Charleston, West Virginia 25301-3715  
(304) 558-2195 fax (304) 558-6478  
www.wvneedlestickinjury.org

NEEDLESTICK REPORTING CONTACT INFORMATION FORM

Hospitals, nursing homes, home health agencies, and local health departments are required to report needlestick and sharp object injuries to the Director of the Division of Health under West Virginia Code 16-36 and Legislative Rule 64CSR82. This form should be used to notify the West Virginia Needlestick Injury Prevention Program (WVNIPP) of current reporting contact information.

Facilities Currently Reporting – If your facility has been reporting injuries to the WVNIPP and you know your WVNIPP 4-Digit Facility Code, please complete this form if you have a change in contact name, facility address, phone number, fax number, or e-mail address.

New Facilities – If you are a new facility that must begin reporting injuries to the WVNIPP, or if your facility has never been assigned a facility code, please contact the WVNIPP to obtain your facility code and complete the information below.

WVNIPP 4-Digit Facility Code:	
Facility Name:	
Facility Mailing Address:	
Facility City, State, Zip:	
Reporting Contact Name:	
Contact Phone Number:	
Contact Fax Number:	
Contact E-mail Address:	

Form Completed By: \_\_\_\_\_ Date: \_\_\_\_\_